

**ALLEN PARK PUBLIC SCHOOLS
VOLUNTEER DRIVER INFORMATION SHEET – FIELD TRIPS
(Drivers must be 21 years of age or older)**

For the safety of our students and in accordance with Board Policy/Regulation 4350 and 4350-R this form must be completed by the driver (21 years of age or older) who will use a private vehicle in transporting students to and/or from field trips.

Driver Information:

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| Name: |
| Address: |
| Phone Number: |
| Date of Birth: |
| Driver's License Number: |

Vehicle Information:

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| Name of Owner: |
| Address of Owner: |
| Year/Make/Model: |
| License Plate Number: |
| Registration Expiration Date: |

Vehicle Insurance Information:

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| Insurance Company: |
| Address of Company: |
| Policy Number: |
| Expiration Date: |
| Liability Limits of Policy: |

Have you been issued a citation, a moving violation, or been in a traffic accident in the last five years? If yes, please give dates and explain:

Certification

- ✓ I understand that this information will be kept on file for the current academic year and that I will be requested to provide update information each school year.
- ✓ The number of passengers allowed will be limited to the number of seatbelts available.
- ✓ Seatbelts will be used at all times by the driver and all passengers when the vehicle is in operation.
- ✓ Students will not be transported in an open-type vehicle other than in the cab of the vehicle where proper seatbelts can be used.
- ✓ The vehicle to be used is in good mechanical condition (brakes, horn, tires, lights, etc.).
- ✓ I do not have any medical condition or physical disability that may impair my ability to drive safely.
- ✓ While driving, I will not be under the influence of alcohol and/or drugs.

I authorize the Allen Park Public Schools to access my driving record through the Michigan Department of State Bureau of Driver and Vehicle Records and to obtain a criminal history background report through the Michigan State Police Internet Criminal History Access Tool (ICHAT).

This information and the information obtained from the Michigan Department of State Bureau of Driver and Vehicle Records will only be disclosed by District Administration to the staff members who are responsible for the activity/event/trip for which the transportation is provided.

- A copy of the following information must be provided and attached to this form
 1. Driver's license
 2. Current registration
 3. Proof of insurance

I certify that the information provided on this form is true and accurate to the best of my knowledge.

Signature of Driver

Date